

TAXATION OPTION SERVICE IN HRMS

One time facility to change taxation option (old tax regime to new tax regime and vice-versa) has been enabled for all employees & pensioners in tax simulator in New HRMS Portal. If any employee/pensioner wants to change his/her taxation option, it can be done through tax simulator option. The facility to change tax regime has been extended till **12th March 2025** for current financial year 2024-25.

Steps to follow to change/view Tax Regime:

NINE DOTS for Active Employees (Main page for Pensioners)→Tax Simulator→Calculate Tax→Select Tax Regime of your choice→Click on check box→Click on Disclaimer→Click on Self Declaration→ Submit.